



2017  
**Vendor Form**  
Sat. May 6th  
@ Rockhounds  
deadline: April 1

Join us for the 4th annual MOMS Club of Midlands  
*Touch a Truck* on Saturday May 6, 2017 from 12-4 at The Rockhound Stadium Parking lot. The event runs from 12-5. This event is expected to have over 1,000 people attend this day of fun and exploring vehicles! Come join the fun. We expect our vendors to follow the accompanying participant guidelines (page 2)

Business Name: _____		
Contact Name: _____		
Address: _____	City: _____	Zip _____
Phone number: _____	Email: _____	

### BOOTH FEES

Booth Spaces are \$50 each for a 10x10 spot in your chosen location based on first come first serve basis. If you are a sponsor, vehicle participant, or donating an In-Kind donation of greater value than \$50 your booth space or bag giveaway is **free**, but please fill out this form for our records.

**Booth Space** \$50 each

Quantity \_\_\_\_\_

**Door Bag Stuffer** \$50 per \$1,000 bags.

Quantity \_\_\_\_\_

TAT team will stuff your flyers, promotional material, or other marketing item in our paid entrance bags.

**Total amount Due:**

Total \_\_\_\_\_

*(free with sponsorship)*

Agreement:

This agreement confirms my participation in the 2017 *Touch a Truck* event benefiting Fair Havens of Midland. By signing below, I acknowledge that I have accurately completed this form, have read the

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Contract Signature

\_\_\_\_\_  
Authorized Contract Printed Name

Please complete this agreement and remit with payment and proof of insurance to:

Kari Warden 2505 Keswick Rd, Midland Texas 79705

512-787-9110 - [touchatruckmidland@gmail.com](mailto:touchatruckmidland@gmail.com) deadline: April 1<sup>st</sup>.

Day of event please arrive with your booth and supplies during your scheduled zone delivery time.

**This is an outdoor event. You are responsible for your own booth and any other equipment you need (tent, tables, chairs, signage, change, tape...) If you have a tent (recommended!) you must supply proper weights that will work on asphalt. This is a windy location and for safety reasons will require them. ELECTRICITY for your booth will not be available at this event.**

### **Indemnification & Liability Release**

- If any of the information I have submitted changes before the day of the event, I will contact an Event Coordinator at 512-787-9110 for Kari or 210-315-1938 for Denise with the new information.
- I understand that I am responsible for all the supplies in my booth which may include tickets, change, signs, sales tags, bags, etc. Exhibitors are required to attend the entire event (May 6, 2017 from 12-5pm) and will be penalized for leaving the event early by being denied application at any other TAT show in the future. TAT and MOMS club of Midland reserves the right to accept or reject any application for whatever reason.
- I, the Vendor, shall perform the work involved in this event at my own risk. I shall indemnify & hold harmless the MOMS club of Midland and Midland High School from any and all claims, demands, losses, liability, damages or expenses, including attorney's fees and other legal expenses arising in any way from my involvement in this event, including all claims relating to the injury or death of any person or damage to any property. MOMS club of Midland will not be responsible for my items in any way. MOMS Club of Midland will not refund booth fees for any reason.

### **Participant Guidelines:**

**Registration Deadline:** April 1, 2017 Applications are accepted on a first received/first paid basis. To guarantee listing in the event signs, registration, insurance certificate, and payment must be received by **March 1st, 2017**.

### **Promotions & Amenities:**

- Email [touchatruckmidland@gmail.com](mailto:touchatruckmidland@gmail.com) with any needs or questions, and we will try to accommodate them. (ex.. electricity, space, location)
- Participants may give away promotional items appropriate for children.
- Participants may bring banners, signage, decorations, etc. to promote their business based on sponsor level. Fences or poles upon which to hang signage cannot be guaranteed. participant should bring their own supports for banners or signs. MOMS Club of Midland shall not be held responsible for any loss or damage to any participant property and shall not be responsible for any damage (property or bodily injury related) caused by said participant property.

### **Participation Guidelines:**

- Participant space assignments will be determined by the TAT midland team, based upon the best interests of the event and/or first-come-first served basis. Space will be located in the parking lot of Midland High School on the West side of the campus off of Illinois Ave. near the tennis courts. When you arrive see the ladies in hard hats or call Kari. 512-787-9110
- Vendors must provide a minimum of one (1) adult representative during the event to supervise their station between the hours of 12:00 pm to 5:00 pm on Saturday, May 6, 2017. Vehicle representative(s) should be able to provide a narrative description of the vehicle's specifications and/or services.
- Vendors must provide their own food unless it is included in another package. TAT team will have water available.
- Participants and their representatives shall conduct themselves in a manner that is appropriate for the family-oriented event, which includes but is not limited to the following restrictions: No smoking, no profanity, and no display of inappropriate content or clothing. In the event of inappropriate behavior at the event, tMOMS club of Midland and/or the *Touch a Truck* team reserves the right to close the participant's booth, and all Sponsor fees paid to MOMS Club of Midland will be forfeited.
- The nature of the Touch a Truck event involves the interaction of children with Participant's vehicle(s) so that the children are able to touch, see, and explore the participant's vehicle(s) and learn about the vehicle(s)'s function. MOMS Club of Midland and the TAT team will take appropriate measures to

facilitate a safe event; however, the Participant is responsible for the supervision and safety of its property. The Participant shall defend, indemnify, save, and hold harmless MOMS Club of Midland and its officers and volunteers from any and all liability, damage, loss, claims, costs demands, and actions of any nature whatsoever arising out of the Touch a Truck event.

- Participants with booths must arrive on the event day (May 6, 2017) between 6:00 am and 11:00 am to set-up. Vehicles requiring special accommodations, such as a large turning radius, will be asked to arrive early during event set-up. Participants with vehicles must stay the entire length of the event and may not leave until the event's conclusion at 4:00 pm unless otherwise agreed to in advance by the Touch a Truck organizers Kari or Denise.
- Participants grant permission to MOMS Club of Midland to take photographs or record videos of participant and/or display during the event for the strict purpose of promotion and publicity of the event and/or our organization.